



orders proposed to be introduced in the city council by said members, including amendments, substitutes and revisions of existing or proposed ordinances, resolutions and orders;

b) To collect, catalogue, classify, index, completely digest, topically index, checklist and summarize all ordinances, resolutions and orders as well as amendments or revisions thereof, if any, introduced in the city council, as soon as practicable after the same have been printed, and to furnish copies of the digest, indexed and topically indexed, to each member of the city council after each meeting of the city council;

c) To collect, assemble and catalogue in such manner as may make the same readily accessible, the ordinances, resolutions, orders and laws of other cities and municipal corporations, and such other printed or written material as may aid the members of the city council in the performance of their duties^

d) To coordinate and provide to the members of the City Council such trainings, briefings and seminars that the President Pro Tempore deems useful and informative.

SECTION 2. This ordinance shall be effective upon passage and approval.

Michelle Harris Alderman, 8<sup>th</sup> Ward