



# City of Chicago



O2018-201

Office of the City Clerk

## Document Tracking Sheet

**Meeting Date:** 1/17/2018

**Sponsor(s):** Lopez (15)

**Type:** Ordinance

**Title:** Amendment of Municipal Code Titles 2 and 7 regarding administration of dog licensing, rabies inoculation certificates and vaccination requirements

**Committee(s) Assignment:** Committee on License and Consumer Protection

LICENSE

**ORDINANCE**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHICAGO:**

**SECTION 1.** Section 2-12-010 of the Municipal Code of Chicago is hereby amended by deleting the language struck through, as follows:

**2-12-010 Powers and duties.**

In addition to other duties imposed upon the City Clerk by law, the City Clerk shall have the following powers and duties:

Report to the council (such report to be made a part of the official record) all acceptances of ordinances, and bonds connected therewith, which have been filed in his office since the preceding meeting;

Issue notices to the members of the city council when directed so to do by that body, also to the members of the different committees and to all persons whose attendance is required before any committee, when directed or requested so to do by the chairman of such committee;

Upon the filing of a call for any special meeting, prepare notices of such meeting and cause them to be served on the members of the city council not later than the calendar day next preceding the day set for such special meeting; provided, that in a case of extreme emergency or in case of the death of a member of the city council such notices may be served on the day of the meeting. Notices of special meetings shall specify in brief the objects or purposes for which they shall have been called;

Deliver without delay to the officers of the city, and to all committees of the city council, all resolutions and communications referred to such officers or committees by that body;

Deliver without delay to the mayor all ordinances or resolutions in his charge which may require to be approved or otherwise acted upon by the mayor, together with all papers on which the same are founded;

Attest all licenses granted under the provisions of this Code and keep record of the issuance thereof;

~~Administer and enforce the dog licensing requirements of this Code, which shall include the authority to issue citations for violations;~~

Administer and enforce the requirements of Chapter 3-56 and other provisions of this Code relating to the wheel tax license emblem, which shall include the authority to issue citations for violations;

Administer and enforce the provisions of this Code conferring powers and duties on the City Clerk relating to residential zone parking permits and residential parking daily permits, which shall include the authority to issue citations for violations;

Administer and enforce Chapter 2-176 of this Code relating to the municipal identification card program; and

Keep the corporate seal and affix same to all documents and papers that are required to bear the official seal of the city.

**SECTION 2.** Chapter 2-16 of the Municipal Code of Chicago is hereby amended by deleting the language struck through, and by inserting the language underscored, as follows:

**2-16-015. Executive director – Powers and duties.**

The Executive Director shall have general supervision over the Department and its employees, and also the following powers and duties:

*(Omitted text is not affected by this ordinance)*

(i) To enter into and execute sponsorship agreements with sponsors of events, programs, and initiatives under the Executive Director's jurisdiction. Such sponsorship agreements shall contain such terms and conditions that the Executive Director deems appropriate. All sponsorship agreements shall be subject to the approval of the Corporation Counsel as to form and legality. For purposes of this definition, "sponsors" means those persons providing money or other in-kind goods or services to the City in exchange for advertising or promotional rights at events, programs, or initiatives under the Executive Director's jurisdiction. Persons meeting the definition of sponsor in the previous sentence may, in the discretion of the Executive Director, and upon such terms as the Executive Director determines, sell goods and services to the public at such events, programs, or initiatives; and

(j) To administer and enforce the dog licensing requirements of this Code, which shall include the authority to issue citations for violations;

(k) To enter into agreements with veterinary hospitals, animal care facilities, pet shops, grooming facilities, guard dog service providers, animal shelter operators, or humane societies to facilitate the licensing of dogs by the City; and

~~(g)~~ (l) To promulgate such policies and rules as are necessary or useful to implement the administration and enforcement of this Chapter and Chapter 7-12.

References in the Municipal Code to the Executive Director shall be deemed to include the Executive Director's designee(s).

#### **2-16-020 Succession.**

The Executive Director and the Department shall assume all rights, powers, duties, obligations and responsibilities of the commission on animal care and control as of the effective date of this chapter except for those Commission powers and duties expressly retained. All personnel, books, records, property and funds relating to the commission shall be made available to the Department. The Department shall succeed to the rights and duties of the commission under existing contracts, grant or loan agreements or programs, or other agreements or ordinances. All rules or regulations issued by the Commission or the Executive Director in effect as of the effective date of this chapter shall remain in effect until amended or repealed by the Executive Director.

The Executive Director and the Department shall assume all rights, powers, duties, obligations and responsibilities of the City Clerk related to the licensing of dogs. All personnel, books, records, property and funds relating to the licensing of dogs shall be made available to the Department. The Department shall succeed to the rights and duties of the City Clerk related to the licensing of dogs under existing contracts, grant or loan agreements or programs, or other agreements or ordinances. All rules or regulations issued by the City Clerk related to the licensing of dogs shall remain in effect until amended or repealed by the Executive Director.

**SECTION 3.** Chapter 7-12 of the Municipal Code of Chicago is hereby amended by deleting the language struck through, and by inserting the language underscored, as follows:

#### **7-12-150 License application forms.**

(a) An application for a dog license shall be made to the ~~City Clerk~~ Executive Director on forms or in an electronic format as prescribed by the ~~City Clerk~~ Executive Director,

and shall contain the owner's name, address, telephone number, e-mail address, information sufficient to identify the dog, and any other information as may be required by the ~~City Clerk~~ Executive Director.

As part of every dog license application, the owner shall attest to the following information for each dog for which an application has been submitted:

(1) that the dog has a current certificate of rabies inoculation that complies with Section 7-12-200;

(2) the number of the rabies inoculation certificate or tag referred to in subsection (a)(1) of this section, and the date of expiration of the rabies inoculation the dog received;

(3) the age of the dog's owner; and

(4) whether the dog has been sterilized.

(b) The ~~City Clerk~~ Executive Director shall keep on file, for two years from date of issue, a copy, which may be an electronic copy, of each application or a copy of each license so issued on the basis of application.

(c) Any person who knowingly makes a false statement of material fact on any dog license application shall be subject to the provisions of Section 1-21-010 of the Municipal Code.

#### **7-12-160 Rabies inoculation certificate.**

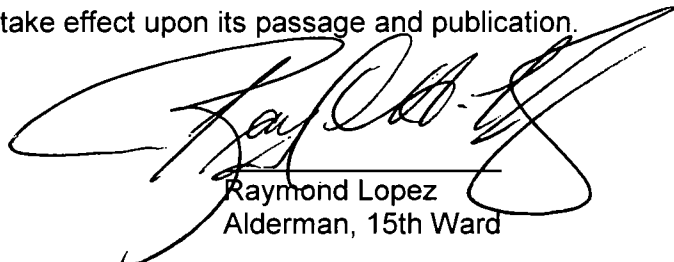
Application for such license shall be made to the ~~City Clerk~~ Executive Director. Before a license is issued, a certificate of inoculation against rabies for each dog, issued by the county rabies control officer, or by his deputy, or by a licensed veterinarian, shall be submitted to the ~~City Clerk~~ Executive Director for examination. No license shall be issued for any dog unless such inoculation certificate bears a date within three years prior to the date of application for license or such other interval as approved by the Department of Agriculture of the State of Illinois. Such certificate shall be returned to the applicant after the current dog license number has been stamped thereon. When applying for a dog license by mail, the certificate of inoculation shall accompany the application. Said certificate shall be returned at the time the license tag is mailed to the applicant.

#### **7-12-200 Rabies vaccination required.**

Each owner of any dog, cat or ferret four months of age or older shall have the animal vaccinated against rabies by a licensed veterinarian of the owner's choice. Evidence of vaccination shall consist of a certificate signed and dated by the veterinarian. Type and brand of vaccine used shall be as approved by the Department of Agriculture of the State of Illinois. Vaccination shall be required every three years or at such other interval as required by the Department of Agriculture of the State of Illinois.

A current certificate of vaccination issued by a veterinarian licensed to practice in any other jurisdiction establishing vaccination with a vaccine approved by the Department of Agriculture of the State of Illinois, may be accepted by the Executive Director, ~~or for the issuance of dog licenses, by the City Clerk.~~

**SECTION 4.** This ordinance shall take effect upon its passage and publication.



Raymond Lopez  
Alderman, 15th Ward