



# City of Chicago



O2015-6157

Office of the City Clerk

## Document Tracking Sheet

<b>Meeting Date:</b>	7/29/2015
<b>Sponsor(s):</b>	Cappleman (46)
<b>Type:</b>	Ordinance
<b>Title:</b>	Loading/Standing/Tow Zone(s) at 823 W Buena St
<b>Committee(s) Assignment:</b>	Committee on Pedestrian and Traffic Safety

**MEMORANDUM FOR TRAFFIC REGULATIONS**

**STANDING ZONE - NO PARKING - TOW ZONE - EXCEPT WITH  
FLASHING LIGHTS:**

Street, etc: West Buena Street


Location, etc: No. 823

Distance or extent: \_\_\_\_\_

Time Limit: 15-MINUTES - Unattended vehicles must have flashing lights

Days and Hours: AT ALL TIMES

Days and Hours: ALL DAYS

  
\_\_\_\_\_  
JAMES CAPPLEMAN  
Alderman, 46th Ward



4544 N Broadway  
 Chicago, IL 60640  
 Tel: 773-878-4646  
 Fax: 773-878-4920  
 info@james46.org

**Alderman James Cappleman  
 46th Ward – City of Chicago  
 Standing/Loading Zone Application**

**CHECKLIST**

**In order for your request to be reviewed, your application must be complete and include (please check off):**

- Letter on company letterhead requesting a standing zone or loading zone, specifically detailing the reasons for the zone. If there is not enough room on this application to answer all questions fully, please provide this information in your letter.
- Two photographs of the proposed location: one from across the street directed at your location and the second from the sidewalk at a property adjacent to your business.
- A diagram detailing the building, sidewalk, street, proposed location of the zone and all other parking restrictions on adjacent properties, including measurements. (Example provided)
- Completed Business Information Section.
- Completed Loading, Standing or Valet Zone Section.
- Signed Certification Section.

**BUSINESS INFORMATION**

**Business Name:** Reside at 823

**Business Address/Signs Location:** 823 W. Buena Zip: 60613

**Billing Address (if different):** 150 N. Michigan Suite 3610 Zip: 60601

**Federal Identification Number:** \_\_\_\_\_

**Occupancy Limit:** 44

**Present parking regulations at your location (meters, etc):**  
No current regulations or meters (no permit parking)

**Business Hours:**

<b>Monday:</b> <u>24 hrs</u>	<b>Tuesday:</b> <u>24 hrs</u>	<b>Wednesday:</b> <u>24 hrs</u>
<b>Thursday:</b> <u>24 hrs</u>	<b>Friday:</b> <u>24 hrs</u>	<b>Saturday:</b> <u>24 hrs</u>
<b>Sunday:</b> <u>24 hrs</u>		

June 19, 2015

Alderman James Cappleman  
4544 N Broadway  
Chicago, IL 60640

RE: 823 W Buena - 15 minute standing zone

Dear Alderman Cappleman and staff

We are respectfully requesting a 15 minute standing zone to be placed in front of 823 W Buena. Currently the 800 block of Buena does not have any standing zones and has several large buildings on the block; Reside Living has over 100 apartments between 823 and 849 (and Group Fox has a 210 unit building which sits in between the two Reside Living properties). Having this standing zone would aid perspective renters when coming to tour, versus distracting them from renting due to the lack of parking. The standing zone would also assist the current residents and staff of the building by allowing them to drop off their groceries, packages and work belongings with ease. Currently when people are running in and out of these buildings they double park causing traffic to slow down or come to halt or these folks double park on the corners blocking the vision of drivers because they cannot see the traffic.

Reside Living has successfully operated this apartment complex since May 1, 2007 and we plan to continue our operations for the unforeseeable future. We would like to thank you for your consideration and if there is any follow up needed please feel free to let me know.

Thank you for your consideration,

Reside Living

Jacqueline Cheatham  
Regional Property Manager  
150 N Michigan  
Suite 3610  
Chicago, IL 60601  
312-265-9957 ph  
312-714-8231 cell

4544 N Broadway  
Chicago, IL 60640  
Tel: 773-878-4646  
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Please continue to one of the following sections according to the type of amendment you are requesting

Check if Applying

### 15 MINUTE STANDING ZONE

Please understand that:

- Vehicles parking in standing zones are limited to 15 minutes and must have their hazards flashing while the driver is away from the vehicle.
- Vehicles extending their stay over the 15 minute time limit are in violation of the Chicago Municipal Code and are liable to receive a citation.
- Even though the standing zone is placed adjacent to your business, vehicles standing in the zone for the allotted time are not obligated to patronize your business.
- It is illegal to post additional signage in the public way, including signage, which would cause one to assert that the loading zone is reserved solely for your business.

Restriction Times Requested:

Monday: 24 hrs	Tuesday: 24 hrs	Wednesday: 24 hrs
Thursday: 24 hrs	Friday: 24 hrs	Saturday: 24 hrs
Sunday: 24 hrs		

Length of Zone: \_\_\_\_\_ feet or approximately 2 vehicle space(s)

Reason for Zone / Business activity requiring standing zone:

Residential apartment building - standing zone  
to allow for residents to unload groceries, parcels, etc.

Please describe the availability/restrictions of on-street parking:

Availability is limited and extremely difficult to parking.  
There are no current restrictions

On the average day, how many sales/visits would utilize the zone? 20 out of a total of 25

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Length of Time at Location: 8 years (5/1/07)

Number of Full-Time Equivalent Employees: 6

Scope of Business Activity: Residential Apartment building

Business Licenses Held: Limited Liability Corp.

Contact Name: Jen Harman

Title: Property Manager

Contact Phone Number: (773) 348-3132

Email: jharman@resideliving.com

Please fill out one of the following sections according to the type of zone you are requesting.

Check if Applicable **AMENDMENT TO EXISTING ZONE**

If you wish to amend an existing zone, please complete this section and fill out one of the following sections according to type of zone amendment you are requesting. Complete this section only if you currently have a standing/loading zone and you would like to make changes to it.

Type of Existing Parking Restriction:

Loading Zone  15-Minute Standing Zone  
 Valet Loading Zone  Other: \_\_\_\_\_

Restriction Times for Existing Zone:

Monday:	Tuesday:	Wednesday:
Thursday:	Friday:	Saturday:
Sunday:		

Length of Zone: \_\_\_\_\_ feet and approximately \_\_\_\_\_ vehicle spaces

Last Invoice Number: \_\_\_\_\_ Permit Number: \_\_\_\_\_

Permit Date: \_\_\_\_\_

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Check if Applying

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Please understand that:

- Vehicles parking in standing zones are limited to 15 minutes and must have their hazards flashing while the driver is away from the vehicle.
- Vehicles extending their stay over the 15 minute time limit are in violation of the Chicago Municipal Code and are liable to receive a citation.
- Even though the standing zone is placed adjacent to your business, vehicles standing in the zone for the allotted time are not obligated to patronize your business.
- It is illegal to post additional signage in the public way, including signage, which would cause one to assert that the loading zone is reserved solely for your business.

Restriction Times Requested:

Monday: 7a-7p	Tuesday: 7a-7p	Wednesday: 7a-7p
Thursday: 7a-7p	Friday: 7a-7p	Saturday: 7a-7p
Sunday: 7a-7p		

Length of Zone: 168 feet or approximately \_\_\_\_\_ vehicle space(s)

Reason for Zone / Business activity requiring standing zone: Need space to be able to allow tenants to park cars/vans/trucks so that they can move in to building at the start of their lease and move out of building when their lease is over. Also, need to have parking available for agents bringing prospective tenants to see apartments.

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Please describe the availability/restrictions of on-street parking: No restrictions on building side of the street, meters on opposite side of the street.

On the average day, how many sales/visits would utilize the zone? Five out of a total of 5 for agent showings only; based on an average of 5 showings per day since we started leasing building. Move in/Move Out usage is hard to represent as an average day, however, we plan on leasing all 140 units and all would need to have a space for move in/move out.





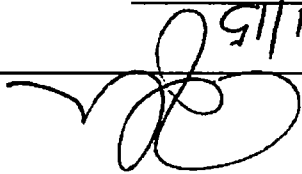
**CERTIFICATION**

To be completed by business owner/manager:

I hereby certify that all statements made as part of this application and any attachments herein, are true to the best of my knowledge and belief. I also understand that a standing/loading zone ordinance is introduced to the City Council at the discretion of 46th Ward Alderman James Cappleman - submission of this application does not guarantee the granting of a standing/loading zone. The analysis of this application will weigh the benefits of placing the zone adjacent to my business versus the disadvantages of the reduction of available street parking in the area. I acknowledge that the issuance of a standing/loading zone is a privilege granted by the City of Chicago and not a right of my business ownership - the curb lane is and shall remain the property of the City. I agree to accept the decision of the Alderman to partially or fully accept, or deny my application.

Furthermore, I agree to follow all applicable laws as outlined by the Municipal Code of the City of Chicago, and requirements as put forth in this application and by the Committee on Traffic Control and Safety, the Department of Transportation, and the Department of Revenue. I also understand that the standing/loading zone may be removed at the Alderman's discretion or at the urging of any City Department.

Signature:



Date:

6/11/15

Print Name:

Jacqueline Chrestman

Title:

Regional Property Manager