



# City of Chicago



O2022-3262

Office of the City Clerk

## Document Tracking Sheet

<b>Meeting Date:</b>	10/26/2022
<b>Sponsor(s):</b>	Curtis (18) Dowell (3) King (4) Sadlowski Garza (10) O'Shea (19) Taylor (20) Rodriguez (22) Austin (34) Gardiner (45) Hadden (49)
<b>Type:</b>	Ordinance
<b>Title:</b>	Amendment of Municipal Code Chapter 13-96 by adding new Section 13-96-120 regarding requirements for outdoor mailboxes and to prohibit cluster mailboxes
<b>Committee(s) Assignment:</b>	Committee on Public Safety

Public Safety

## ORDINANCE

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHICAGO:**

**SECTION 1.** Chapter 13-96 of the Municipal Code of Chicago is hereby amended by adding the language underscored, and by deleting the language struck through, as follows:

### **ARTICLE IV. RESERVED OUTDOOR MAILBOXES AND CLUSTER BOXES (13-96-120 et seq.)**

#### **13-96-120 Reserved Outdoor mailboxes requirements; ban on cluster boxes.**

(a) Any building that contains eight or more secondary address unit designations shall place all mailboxes, as that term is defined in Chapter 14B-2, located on the premises in an enclosed portion of the premises. Such enclosure must, at a minimum, provide reasonable protection from the weather, adequate nighttime lighting, and reasonable protection against the theft of mail, packages, or other deliveries. Any building that contains 50 or more secondary address unit designations shall place all mailboxes in a separate secured room or enclosed space on the premises. The owner, manager, or other person in charge of the building or parcel of property with a building subject to this Subsection (a) shall ensure that all existing mailboxes come into compliance with this subsection (a) no later than October 15, 2023.

(b) Exterior cluster mailboxes are prohibited for any building that contains eight or more secondary address unit designations. The owner, manager, or other person in charge of the building or parcel of property with a building that contain eight or more secondary address unit designations shall remove any existing cluster mailboxes no later than October 15, 2023.

(c) Any person who violates this chapter shall be subject to a fine of not less than \$50.00 nor more than \$100.00 for each offense. A separate and distinct offense is committed for each mailbox that is not in compliance, and each day that a violation continues.

**SECTION 2.** This ordinance shall take effect 10 days after passage and publication.



DERRICK G. CURTIS  
Alderman, 18th Ward



CITY OF CHICAGO



OFFICE OF THE CITY CLERK  
ANNA M. VALENCIA

## Chicago City Council Co-Sponsor Form

Document No.: O2022-3262

Subject: Amendment of Municipal Code Chapter 13-96 by adding new Section 13-96-120 regarding requirements for outdoor mailboxes and to prohibit cluster mailboxes

### Adding Co-Sponsor(s)

*Please ADD Co-Sponsor(s) Shown Below – (Principal Sponsor's Consent Required)*

Alderman PAT DOWELL

3RD Ward)

(Signature)

Alderman \_\_\_\_\_

       Ward)

(Signature)

**Date Filed:** OCTOBER 13, 2022

**Principal Sponsor:** \_\_\_\_\_  
(Signature)

### Removing Co-Sponsor(s)

*Please REMOVE Co-Sponsor(s) Below – (Principal Sponsor's Consent NOT Required)*

Alderman \_\_\_\_\_

       Ward)

(Signature)

Alderman \_\_\_\_\_

       Ward)

(Signature)

**Date Filed:** \_\_\_\_\_

**Final Copies To Be Filed With:**

- Chairman of Committee to which legislation was referred
- City Clerk

The following legislation is being introduced by Alderman Derrick Curtis regarding MCA 13-96-120 regarding outdoor mailboxes and cluster boxes co-sponsored by

Click or tap here to enter text.

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Alderman Ward 1

Click or tap here to enter text.

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Alderman Ward 2

Click or tap here to enter text.

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Alderman Ward 3

Pat Dowell

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Alderman Ward 4

Sophia King

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Alderman Ward 5

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Alderman Ward 6

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Alderman Ward 7

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Alderman Ward 8

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Alderman Ward 9

Susan Sadlowski Garza

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Alderman Ward 10

Susan

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Alderman Ward 11

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Alderman Ward 12

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Alderman Ward 13

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Alderman Ward 14

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Alderman Ward 15

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Alderman Ward 16

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Alderman Ward 17

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Alderman Ward 18

Matthew J. O'Shea

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Alderman Ward 19

Jeanette B. Taylor

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Alderman Ward 20

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Alderman Ward 21

Michael Rodriguez

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Alderman Ward 22

The following legislation is being introduced by Alderman Derrick Curtis regarding MCA 13-96-120 regarding outdoor mailboxes and cluster boxes co-sponsored by

Click or tap here to enter text.

Alderman Ward 23

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Alderman Ward 24

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Alderman Ward 25

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Alderman Ward 26

Ashley Alvarez

Alderman Ward 27

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Alderman Ward 28

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Alderman Ward 29

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Alderman Ward 30

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Alderman Ward 31

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Alderman Ward 32

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Alderman Ward 33

Carrie M. Austin

Alderman Ward 34

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Alderman Ward 35

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Alderman Ward 36

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Alderman Ward 37

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Alderman Ward 38

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Alderman Ward 39

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Alderman Ward 40

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Alderman Ward 41

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Alderman Ward 42

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Alderman Ward 43

Click or tap here to enter text.

Alderman Ward 44

The following legislation is being introduced by Alderman Derrick Curtis regarding MCA 13-96-120 regarding outdoor mailboxes and cluster boxes co-sponsored by

James M. Gardiner

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Alderman Ward 45

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Mayor Lightfoot

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Alderman Ward 46

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Clerk Valencia

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Alderman Ward 47

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Alderman Ward 48

Maria E. Hadden

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Alderman Ward 49

Click or tap here to enter text.

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Alderman Ward 50