



Department of Business Affairs and Consumer Protection Small Business Center - Public Way Use Unit City Hall-121 N LaSalle Street, Room 800 • Chicago, IL 60602 312-744-GOBIZ/312-744-6249 • (312) 744-1944 CITY | <http://www.cityofchicago.org/bacp>

03/18/2020

Alderman Sophia King Ward 04 City of  
Chicago City Hall, Room 305 121 North  
LaSalle Street Chicago, Illinois 60602

**Re: An ordinance to use and maintain a portion of the public right-of-way for two (2) sidewalk cafe(s) for DUNKIN DONUTS  
BASKIN ROBBINS, adjacent to the premises known as 600 S. Wabash Ave..**

**Dear Alderman Sophia King:**

The applicant referenced above has requested the use of the public right-of-way for a sidewalk cafe(s). An ordinance has been prepared by the Department of Business Affairs and Consumer Protection - Small Business Center - Public Way Use Unit for presentation to the City Council. Because this request was made for properties located in your ward, as approved by you as per the attached, I respectfully request that you introduce the attached ordinance at the next City Council meeting.

If you have any questions regarding this ordinance, please contact Anthony Bertuca at (312) 744-5506.

**Department of Business Affairs and Consumer Protection**

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SIDEWALK CAFE PERMIT RENEWAL APPLICATION PACKET - 2020 SEASON

## SIDEWALK CAFE APPLICATION

Instructions In order to facilitate the processing of your Application please submit this 3 page Application form in person or by any form of US mail that provides proof of the date of delivery to the Alderman in whose Ward your proposed use of the public way is located for the Alderman's signature and recommendation regarding the proposed use. Be sure to RETAIN A COPY of the submitted Application for your own records and in cases where the Application is mailed any proof of the date of delivery provided by the U S Postal Service. The Alderman has 60 days from the date the Application is received at the Alderman's Ward Office to return the completed Application to you containing the Alderman's signature and recommendation. If the Alderman does not return the completed Application to you within 60 days of its receipt at the Alderman's Ward Office please mail or bring a copy of your Application for appropriate processing to BACP Small Business Center - Public Way Use Unit at the address identified below together with a letter describing your Application's submission history including relevant dates and any supporting documentation. If BACP determines that your Application is complete accurate and in compliance with all pertinent provisions of the Municipal Code of Chicago and other applicable law BACP will prepare and submit an ordinance to the City Council recommending approval of the Application. You may also contact BACP at the address identified below if you wish to consider preparing and submitting on your own behalf an ordinance to the City Council that does not include an aldermanic recommendation. Such an ordinance will be subject to review for all applicable legal requirements. For Aldermanic Ward Office information please go to the City of Chicago Office of the City Clerk website at <http://Chicago.legistar.com/People.aspx>

Additionally you will need to forward your Sidewalk Cafe Application including plans photos certificate of insurance acceptance letter and a copy of current license certificate to City of Chicago Department of Business Affairs and Consumer Protection

Small Business Center - Public Way Use Unit  
121 N LaSalle Street City Hall Room 800  
Chicago IL 60602

## APPLICANT INFORMATION

MOONSTONE FOODS ENTERPRISES LLC  
DUNKIN DONUTS BASKIN ROBBINS  
PERMIT MAILING ADDRESS  
1231 S WABASH AVE

SIRAJUDDIN VIRANI

BUSINESS PHONE (312)765 9952 J- rEB 2 5 £U'/ll -

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## USE OF THE PUBLIC WAY

Sidewalk Cafe  
HOW MANY ft  
BUILDING ADDRESS

DATE OF MAILING OF APPLICATION TO ALDERMANIC WARD OFFICE IF APPLICABLE (Entered by Applicant)

Please note To avoid delays in processing your Application please review the above Applicant Information to ensure that it is accurate and complete. Failure to meet all requirements will also delay the processing of your Application. Please return this Application and all associated documents by mail or in person to BACP Small Business Center - Public Way Use Unit at the address identified in the Instructions above. No faxes will be accepted.

ALDERMAN'S RECOMMENDATION

Please note Aldermanic recommendation for approval shall not be unreasonably withheld or withheld because of the language content or message contained in or implied by a sign canopy owning banner or marquee for which a permit is sought.

DATE OF RECEIPT OF APPLICATION AT ALDERMANIC WARD OFFICE (Entered by Alderman or Alderman's Designee at the Ward Office) \_