



# Office of the City Clerk

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## Legislation Text

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### OFFICE OF THE MAYOR

CITY OF CHICAGO

LORI E. LIGHTFOOT  
MAYOR

December 18, 2019

TO THE HONORABLE, THE CITY COUNCIL OF THE CITY  
OF CHICAGO

Ladies and Gentlemen:

At the request of the Commissioner of Cultural Affairs and Special Events, I transmit herewith an ordinance amending section 10-8-335 of the Municipal Code regarding time requirements for permit applications.

Your favorable consideration of this ordinance will be appreciated.

Very truly yours,

Mayor

**ORDINANCE**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHICAGO:**

SECTION 1. Section 10-8-335 of the Municipal Code of Chicago is hereby amended by inserting the language underscored, and by deleting the language struck through, as follows:

**10-8-335 Outdoor Special Events.**

*(Omitted text is unaffected by this ordinance)*

(c) Unless the special event is to be conducted in January or February, applications must be filed in the calendar year in which the event is to take place. If the event is to take place in January or February, the application must be filed no earlier than one year prior to the event. Each application submitted by the sponsor of an outdoor special event shall be accompanied by a nonrefundable processing fee of:

- 1) \$100.00 if the application is submitted more than sixty days prior to the event.
- 2) \$200.00 if the application is submitted between fifty-nine and forty-five days prior to the event;
- 3) \$500.00 if the application is submitted between forty-four and thirty days prior to the event; and
- 4) \$1,000.00 if the application is submitted between twenty-nine and twenty-two fifteen days prior to the event.
- 5) \$2,000.00 if the application is submitted between twenty-one and fourteen and seven days prior to the event.

No application for a special event permit shall be accepted less than fourteen seven days prior to the special event.

*(Omitted text is unaffected by this ordinance)*

SECTION 2. This ordinance shall be in full force and effect following due passage and approval.